



Coggon Municipal Light Plant  
Board of Trustees Meeting  
Monday, August 14, 2023

The Coggon Municipal Light Plant Board of Trustees met in regular session on Monday, August 14, 2023. The meeting was called to order at 6:02 pm by Steve Hart. Those in attendance included Steve Hart, Vaughn McClelland, Bill Vosdingh, Chuck Moore, Mary Rundle and Tyler Rundle. Mackenzie Cooper was present, and Michelle Manternach attended via Zoom.

The July 10th, 2023, meeting minutes were reviewed. With no corrections, Trustee Vosdingh motioned to approve the minutes of the July 10th, 2023 meeting, Treasurer McClelland seconds, 5 ayes and the motion carried. The minutes will also be posted on the CMLP and City of Coggon's websites.

The bills for August 2023 were reviewed by all and signed by Treasurer McClelland. Secretary Manternach motioned to pay the bills presented, Trustee Vosdingh seconds, 5 ayes and the motion carried.

**Bills for AUGUST 2023**

Bills for the Month	AUGUST	Amount
Alliant Energy	2 months gas	\$ 74.20
Amazon	Earmuffs - PPE	\$ 29.08
Casey's & Lefty's	gas & fuel	\$ 274.06
City of Coggon	Water/Sewer	\$ 62.46
Culligan	Bottled Water	\$ 16.71
Deposit Refunds		\$ 31.20
Doug Drury	1st Qtr. review	\$ 150.00
Fantasia Trading LLC	Security Cameras	\$ 684.79
Iowa Department of Inspections, Appeals, & Licensing	Fuel tank renewal	\$ 20.00
IA Department of Revenue	Sales Tax	\$ 1,188.26
Iowa One Call	Locates	\$ 37.00
IPERS		\$ 1,505.13
IRS	Federal Withholding	\$ 2,352.74
Jerry's Electric	Transformer	\$ 4,985.00
Kiecks	FR Shirt	\$ 107.00
LEAF	Printer lease	\$ 90.33
Linn County Public Health	Air Permit renewal	\$ 45.00
Linn Newsletter	Publishing	\$ 85.41
Microsoft	monthly subscription	\$ 10.00
MV Link	Internet/phone	\$ 159.20
Power Plant Compliance	5 Year Performance Test	\$ 5,500.00
Quality Ridge Electric	Service for city park	\$ 491.67
Riteway Business Forms	Laser Utility Bill	\$ 725.68
RPGI	Purchased electricity	\$ 30,987.54
Salisbury Online	Insulated Rubber Gloves & Sleeves	\$ 1,149.08
Shermco	New Substation	\$ 8,100.00
Terry Durin	Wire for 207 1st St S service	\$ 160.50
US Cellular	Emergency Cell Phone	\$ 120.72
USPS	Postage	\$ 153.00

USPS	No window envelopes	\$ 408.75
Wages	Mary & Tyler	\$ 7,850.96
Wesco	2023 Substation Upgrade	\$ 590.39
ZOOM	MONTHLY RENEWAL	\$ 8.55
ZORO	Locating paint	\$ 69.07
<b>TOTALS</b>		<b>\$ 68,154.41</b>
<b>Savings</b>		
Transfer to Savings	Bond & Insurance Payments	\$ 5,000.00
Transfer to Savings	General Savings	\$ 5,000.00
<b>TOTALS</b>		<b>\$ 10,000.00</b>
<b>TOTAL</b>		<b>\$ 78,154.41</b>

MJ Electric has bored in the new service line at the Buffalo Creek Campground and placed the basements for the transformers.

The emissions stack testing for the Cummins was on 7/25/2023 and passed. Linn County Public Health arrived during the test and held an audit. They requested our 12-month rolling fuel consumption report. They require that this report be submitted in January each year with the RICE NESHAP report. CMLP will be in violation and fined if it is not submitted to Linn County each year. It was suggested that an exhaust cap flap be installed.

Scott Hardy of Shermco came on 7/26/2023 to make some programming adjustments in the Cummins recloser. At times if the engine was semi-hot it struggled to go online or close. The adjustments were made and there should be no more issues with this.

The oil in the transformers and tap changer was tested on 7/20/2023 with normal/acceptable results.

A new company that provides online payment, e-billing, and citizen engagement solutions was looked into. It appeared that it would benefit the customers as well as employee Rundle and will be implemented in the near future.

Treasurer McClelland motioned to adjourn at 6:40 pm, Trustee Moore seconds, 5 ayes and motion to adjourn carried.

Unofficial minutes  
Employee Mary Rundle  
CMLP Superintendent