



Coggon Municipal Light Plant
Board of Trustees Meeting
Monday, June 5, 2023

The Coggon Municipal Light Plant Board of Trustees met in regular session on Monday, June 5, 2023. The meeting was called to order at 6:00 pm by Steve Hart. Those in attendance included Steve Hart, Bill Vosdingh, Chuck Moore, Mary Rundle and Tyler Rundle. Michelle Manternach was in attendance via Zoom and Vaughn McClelland over the phone. Mackenzie Cooper was also present.

The April 10, 2023, meeting minutes were reviewed. With no corrections, Trustee Vosdingh motioned to approve the minutes of the April 10, 2023 meeting, Secretary Manternach seconds, 5 ayes and the motion carried. The minutes will also be posted on the CMLP and City of Coggon's websites.

The bills for May and June 2023 were reviewed by all and signed by Treasurer McClelland. Trustee Vosdingh motioned to pay the bills presented, Trustee Moore seconds, 5 ayes and the motion carried.

Bills for May & June 2023

Bills for the Month	Description	Amount
Alliant Energy	Gas	\$ 357.26
Banyon Data Systems	Utility Billing Annual Support	\$ 1,235.00
Bashlin	Harness	\$ 150.00
Caseys	Gas & Gumout	\$ 178.11
City of Coggon	Water/Sewer	\$ 124.92
Culligan	Bottled water	\$ 20.67
Decals	Truck decals	\$ 315.61
Energy Star Rebates		\$ 217.00
Fletcher Reinhardt	Materials for Buffalo Campground Expansion	\$ 753.51
Iowa One Call	Locates	\$ 20.80
LEAF	Copier lease	\$ 90.33
IA Department of Revenue	Sales Tax	\$ 1,598.77
IAMU	Safety Training	\$ 231.00
IPERS	April & May	\$ 2,394.10
IRS	Federal Withholding	\$ 3,716.72
Joel Meincke	Labor	\$ 989.77
Leaf	Copier lease	\$ 90.33
Lefty's	Fuel for Bucket Truck	\$ 126.95
Linn Newsletter	Publishing	\$ 62.42
Miami Transformers	Downpayment - Transformers for Campground	\$ 6,865.00
Microsoft		\$ 10.00
MJ Electric	Work dates 2/28 & 3/21/2023	\$ 4,278.21
MV Link	Internet/phone	\$ 318.20
Pat's Electric	Contract work	\$ 450.00
Quality Ridge	3 Street Lights	\$ 225.00
RESCO	Wire for Buffalo Camp Exp	\$ 26,723.50
RPGI	Purchased electricity	\$ 17,189.04
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Safety Imprints	Safety Clothing	\$ 286.32
Sam's Club	Membership	\$ 110.00
Shermco	Labor New Sub station	\$ 3,780.00

Shermco	Labor on 5/11/2023	\$ 1,275.00
Shermco	5/15-5/28/2023	\$ 3,990.00
Terry Durin	Light Globe, UG Wire	\$ 1,100.56
Theisen's	Misc. supplies	\$ 283.50
Theisen's	Weed eater and pole ratchet straps	\$ 298.51
US Cellular	Emergency Cell Phone	\$ 57.84
USPS	Postage + PO Box	\$ 392.00
Wages	Employees	\$ 11,811.38
Walmart	Surge Protector	\$ 17.40
Walmart	Wash Brush - trucks	\$ 21.27
Walmart	Oil, filter, binders	\$ 108.38
Walmart	Misc. supplies	\$ 13.31
Wesco	Sec Cabinet for Campground	\$ 2,438.95
Zoom	Zoom monthly	\$ 5.69
TOTALS		\$ 112,234.49
Savings		
Transfer to Savings	Bond & Insurance Payments	\$ 10,000.00
Transfer to Savings	General Savings	\$ 10,000.00
TOTALS		\$ 10,000.00
TOTAL		\$ 122,234.49

New Service Rules as well as the Extensions and Resolutions for the Coggon Municipal Light Plant were reviewed. Some additions and corrections were agreed upon. Edits will be made and reviewed again during the July meeting and may be adopted at that time.

Next item discussed was Tyler Rundle's position as part time employee. Since Tyler graduated with honors from Marshalltown Line School and received his CDL he requested a raise in his pay. The board all agreed that Tyler has been an asset to CMLP and was deserving of an increase in pay. Treasurer McClelland made a motion to increase Tyler's wage to \$22.50 effective June 1st, 2023. Trustee Moore seconded the motion, 5 ayes and the motion passed.

The expansion project at Buffalo Creek Campground is moving forward. Materials have been received, waiting on the transformers and then MJ Electric will be able to install the primary service on behalf of CMLP. All labor and materials costs will be passed onto the Linn County Conservation once MJ Electric begins work.

The project to help distribute the load from Casey's more evenly has been completed. However, the underground portion of the primary going up the hill on 3rd street has a melted connection at the riser pole. This would mean that there is likely a fault somewhere underground so repair to this is necessary to allow the circuits to unload evenly. From there the main sub station will be upgraded to allow plans to move forward on the new substation.

Trustee Vosdingh motioned to adjourn at 7:13 pm, Treasurer McClelland seconds, 5 ayes and motion to adjourn carried.

Unofficial minutes
Employee Mary Rundle
CMLP Superintendent