



Coggon Municipal Light Plant
Board of Trustees Meeting
Monday, February 13, 2023

The Coggon Municipal Light Plant Board of Trustees met in regular session on Monday, February 13, 2023. The meeting was called to order at 6:00 pm by Steve Hart. Those in attendance included Steve Hart, Bill Vosdingh, Chuck Moore, Michelle Manternach, Vaughn McClelland and employee Mary Rundle.

January 9, 2022, meeting minutes were reviewed. With one correction, Trustee Vosdingh seconded to pay the January bills presented, not Secretary Manternach. Secretary Manternach motioned to approve the amended minutes of the January 9, 2023 meeting, Treasurer McClelland seconds, 5 ayes and the motion carried. The minutes will also be posted on the CMLP and City of Coggon's websites.

The bills for February 2023 were reviewed by all, signed by Treasurer McClelland. The board requested that the City of Coggon provide a copy of the itemized receipt from the vendor where the 2-way radios were purchased, as well as the FCC invoice and License. Trustee Moore also questioned the double payments to Itron for the annual software renewal. Employee Rundle explained this was for 2 years of renewal for the meter reading software. Itron had the wrong email address and CMLP had not received an invoice. Chair Hart motioned to pay the bills presented, awaiting the itemized receipts for the 2-way radios. Trustee Moore seconds, 5 ayes and the motion carried.

Bills for February 2023

Bills for the Month	MONTH	Amount
Alliant Energy	Gas Jan & Feb	\$ 681.77
City of Coggon	Water/Sewer	\$ 62.46
City of Coggon	2- Two Way Radios, Mic's & FCC 10 yr. License	\$ 1,400.30
Culligan	Bottled Water	\$ 16.71
Deposit Refunds		\$ 44.50
Dollar General	Toilet Paper	\$ 21.40
Drury Accounting	4th Qtr. review & prepare 1099	\$ 175.00
Esco Electric	Materials for UG Caseys	\$ 3,220.05
LEAF	Jan & Feb Copier lease	\$ 174.18
IA Department of Revenue	Sales Tax	\$ 1,217.18
Iowa One Call	locates	\$ 10.80
IPERS	2021 & 2022	\$ 3,542.07
IPERS	January Wage Report	\$ 869.92
IRS	Federal Withholding	\$ 1,435.88
Itron	Jul 22 to Jul 23 FCS Annual Software Renewal	\$ 889.81
Itron	Jul 21 to Jul 22 FCS Annual Software Renewal	\$ 808.92
Jamie Rundle	Snow Plowing	\$ 100.00
Kluesner Sanitation	1st Quarter Garbage	\$ 256.80
Koch Office Group	Copies	\$ 31.98
Linn Newsletter	Publishing	\$ 48.30
Microsoft	One Drive & monthly subscription	\$ 11.99
MV Link	Internet/phone	\$ 159.05
QuickBooks	Annual Subscription	\$ 549.00
RPGI	Purchased electricity	\$ 23,224.98
Sam's Club	Misc. supplies	\$ 156.31
Shermco	Labor 12/13/22	\$ 704.00

US Cellular	2 months - Emergency Cell Phone	\$ 120.83
USPS	Postage	\$ 144.00
Van Meter	Light fixture for plant	\$ 126.11
Viner Law Firm	IPERS Question	\$ 15.50
Wages	T Rundle	\$ 176.88
Wages	M Rundle	\$ 4,631.16
TOTALS		\$ 45,027.84
Savings		
Transfer to Savings	Bond & Insurance Payments	\$ 5,000.00
Transfer to Savings	General Savings	\$ 5,000.00
TOTALS		\$ 10,000.00
TOTAL		\$ 55,027.84

Treasurer McClelland motioned to adjourn at 6:28 pm, Trustee Vosdingh seconds, 5 ayes and motion to adjourn carried.

Unofficial minutes
Employee Mary Rundle
CMLP Superintendent