



Coggon Municipal Light Plant
Board of Trustees Meeting
Monday, May 12, 2025

The Coggon Municipal Light Plant Board of Trustees met on Monday, May 12, 2025. The meeting was called to order at 6:01pm by Chair Steve Hart. Those in attendance were Chairperson Steve Hart, Treasurer Vaughn McClelland, Secretary Michelle Manternach, Trustees Chuck Moore, Mackenzie Cooper, and employee Mary Klima.

The April 14, 2025 meeting minutes were reviewed. Secretary Manternach motioned to approve the minutes of the April 14, 2025 meeting. Treasurer McClelland seconds, five ayes and the motion carried. The minutes will also be posted on the CMLP and City of Coggon's websites.

The bills for May were reviewed by all and signed by Treasurer McClelland. Chair Hart motioned to pay the bills as presented, Trustee Cooper seconds, five ayes and the motion carried.

Bills for May 2025		
ADOBE	ADOBE	\$21.19
Alliant Energy	GAS HEAT - April & May	\$84.02
Casey's General Store #3291	FUEL FOR F250	\$52.42
City Of Coggon	WATER/SEWER	\$78.48
City of Guttenberg	BALL DIAMOND LIGHT FIXTURES	\$1,000.00
Coggon Lions Club	DONATION 6.7.25 MUSIC IN THE PARK	\$200.00
Coggon Post Office	POSTAGE	\$168.00
EO Johnson	PRINTER COPIES	\$123.72
IOWA DEPARTMENT OF REVENUE	April 2025 SALES TAX	\$815.89
IPERS	APRIL 2025	\$982.31
IRS	APRIL 2025 WITHHOLDING	\$1,647.53
LEAF	PRINTER LEASE	\$90.33
Linn County State Bank	ACH CREDIT FOR CUSTOMER	\$22.48
Linn Newsletter	4.14.25 MINUTES PUBLISHED	\$72.20
MCCRIGHT	AUDIT INCREASE	\$481.00
Microsoft	ONE DRIVE	\$10.00
MJ Electric, LLC	4/4 & 4/8 SERVICES	\$1,034.31
MV Link	PHONE/INTERNET	\$162.73
MV Link	DARK FIBER	\$90.00
RITEWAY BUSINESS FORMS	UTILITY BILL FORMS	\$748.47
RPGI	PURCHASED ELECTRICITY	\$19,125.55
Terry Durin	STREETLIGHTS	\$2,217.04
US CELLULAR	CELL PHONE/TABLET - April & May	\$251.51
Van Wert Inc	3 PHASE METER-BUFFALO BAY	\$385.20
Wages	Employee Wages	\$4642.97
Wellmark	HEALTH INSURANCE	\$459.80
ZOOM	Zoom	\$17.11
TOTAL		\$30,341.29

Preparation for an internal audit took place. Bank statements were presented to the board to go through and pick out deposits, payments, and payroll that they would like to review. Employee Klima will present their requests at the June 2025 meeting to conduct an internal audit.

Superintendent update included:

Lights for the ballpark were purchased from Guttenberg for a donation. The bad lights and breakers were replaced and now the ballpark lights are all functioning properly.

A quote for a new meter reading device and software was presented from VanWert. At this time, we will continue to use what we have and set money aside for this in the future.

Secretary Manternach motioned to adjourn at 6:32 pm, Treasurer McClelland seconds, five ayes and the motion to adjourn carried.

Unofficial minutes

Employee Mary Klima

CMLP Superintendent