



Coggon Municipal Light Plant
Board of Trustees Meeting
Monday, January 13, 2025

The Coggon Municipal Light Plant Board of Trustees met on Monday, January 13, 2025. The meeting was called to order at 6:00pm by Chair Steve Hart. Those in attendance were Chairperson Steve Hart, Treasurer Vaughn McClelland, Secretary Michelle Manternach, Trustees Chuck Moore and Mackenzie Cooper and employee Mary Klima.

Treasurer McClelland made a motion to maintain the 2024 Officers for the 2025 term, Trustee Cooper seconds. Treasurer Vaughn McClelland, yes; Secretary Michelle Manternach, yes; Trustee Chuck Moore, yes; Trustee Mackenzie Cooper, yes; and Chair Steve Hart, yes.

The December 9, 2024 meeting minutes were reviewed. Trustee Cooper motioned to approve the minutes of the December 9, 2024 meeting. Trustee Cooper motioned to approve, Treasurer McClelland seconds, five ayes and the motion carried. The minutes will also be posted on the CMLP and City of Coggon's websites.

The final bills from December 2024 and the current bills for January were reviewed by all and signed by Treasurer McClelland. Trustee Cooper motioned to pay the bills as presented, Secretary Manternach seconds, five ayes and the motion carried.

Bills for January 2025

Bills for the Month	MONTH	Amount
Alliant Energy	Natural Gas	\$ 107.67
Banyon Data Systems	Fund Accounting Software	\$ 3,000.00
City of Coggon	Water/Sewer	\$ 78.20
IA Department of Revenue	Sales Tax	\$ 1,037.90
IA Department of Revenue	State Withholding	\$ 724.61
IPERS		\$ 1,043.33
IRS	Federal Withholding	\$ 1,380.46
Kluesner	Garbage	\$ 256.60
Linn News	10/14- & 12/9-Minute Publication	\$ 121.74
Microsoft	One Drive	\$ 10.00
MJ Electric	12/5/2024 Outage	\$ 429.52
RPGI	Purchased electricity	\$ 24,181.48
Sam's Club	Misc Office	\$ 56.43
US Cellular	Emergency phone & tablet	\$ 125.10
USPS	Postage	\$ 168.00
USPS	Stamped Window Envelopes	\$ 458.80
Wages	Employees	\$ 4,953.58
Walmart	Office supplies	\$ 36.23
Wellmark	Health Insurance	\$ 829.78
TOTALS		\$ 38,891.76
Savings		
Transfer to Savings	Bond & Insurance Payments	\$ 5,000.00
TOTALS		\$ 5,000.00
TOTAL		\$ 43,891.76

Final December 2024 Bills

Bills for the Month	MONTH	Amount
Amazon	Folders	\$ 23.61
IAMU	Leadership Conference	\$ 425.00
Iowa One Call	Locates	\$ 31.50
LEAF	Copier lease	\$ 90.33
MV Link	Internet/phone	\$ 102.70
Shermco	New Sub	\$ 1,104.00
Zoom	zoom calls	\$ 17.11
TOTALS		\$ 1,794.25
Savings		
Transfer to Savings	Bond & Insurance Payments	\$ 5,000.00
TOTALS		\$ 5,000.00
TOTAL		\$ 6,794.25

Treasurer McClelland motions to approve the budget for 2025, Trustee Cooper seconds, 5 ayes and the 2025 budget was approved.

Employee Klima will attend the 2025 Leadership Conference in Des Moines January 15th-17th.

Chair Hart stated that he was pleased with employee Klima’s job performance and felt at ease that the Light Plant was being run efficiently. He requested that the \$150 insurance stipend she receives should instead be added to her hourly rate. The other trustees agreed.

Trustees Moore and Cooper’s terms end March 2025. Both have agreed to another term. The city council is scheduled to reappoint during their February 2025 meeting.

Treasurer McClelland motioned to adjourn at 6:34 pm, Trustee Cooper seconds, five ayes and the motion to adjourn carried.

Unofficial minutes
 Employee Mary Klima
 CMLP Superintendent