



Coggon Municipal Light Plant
Board of Trustees Meeting
Monday, February 10, 2025

The Coggon Municipal Light Plant Board of Trustees met on Monday, February 10, 2025. The meeting was called to order at 6:02pm by Chair Steve Hart. Those in attendance were Chairperson Steve Hart, Treasurer Vaughn McClelland, Secretary Michelle Manternach, Trustee Chuck Moore employee Mary Klima. Mackenzie Cooper was absent.

The January 13, 2025 meeting minutes were reviewed. Treasurer McClelland motioned to approve the minutes of the January 13, 2025 meeting. Trustee Moore seconds, four ayes and the motion carried. The minutes will also be posted on the CMLP and City of Coggon's websites.

The bills for February were reviewed by all and signed by Treasurer McClelland. Secretary Manternach motioned to pay the bills as presented, Trustee Moore seconds, four ayes and the motion carried.

February 2025 Bills		
Vendor	Description	Amount
Alliant Energy	Gas Heating- January	\$210.84
Alliant Energy	Gas Heating- February	\$322.87
Amazon	Labels	\$27.86
Banyon Data Systems	BALANCE ON FA & PAYROLL SOFTWARE	\$3,113.00
Casey's General Store #3291	GAS	\$33.00
City Of Coggon	WATER	\$78.75
Deposit Refunds	DEPOSIT REFUND	\$192.10
Energy Star Rebates	ENERGY STAR REBATE	\$50.00
EO Johnson	COPIES	\$75.05
Google	Storage	\$2.13
HOLIDAY INN EXPRESS	HOTEL MEETING EXPENSE	\$514.95
IAMU	Energy Conference	\$275.00
IAMU	ISEP JANUARY - MARCH 2025 SAFETY TRAINING	\$254.00
IOWA DEPARTMENT OF REVENUE	DECEMBER 2024 SALES TAX	\$1,037.90
Iowa Utilities Commission	ME1 filing	\$124.00
IPERS	January Payment	\$881.16
IRS	Federal Withholding	\$1,464.33
LEAF	Printer Rental	\$90.33
Linn Newsletter	1/13/2025 publish board minutes	\$61.13
Mary Klima/Sam's Club	Labels, air fresheners & boxes (personal card reimbursement)	\$56.43
Microsoft	One Drive	\$10.00
MV Link	Internet/Telephone	\$172.35
Papa Johns	Conference Meal	\$32.08
RPGI	PURCHASED ELECTRICITY	\$24,745.32
Sams Club	Cleaning Products	\$58.72
Sams Club	Paper	\$57.20
Subsurface Solutions	LOCATOR BATTERY	\$366.62
US Cellular	Cell phone & Tablet	\$132.74

US Postal Service	POSTAGE	\$168.00
Wages	Employee Wages	\$4,382.95
Wellmark	EMPLOYEE HEALTH INSURANCE	\$739.96
ZOOM	ZOOM FOR MEETINGS	17.11
TOTAL		\$39,747.88
Transfer to Savings	Bond Payments	\$ 5,000.00
Total		\$44,747.88

Superintendent update included:

Miami Transformers repaired the leaking transformers at the campground on 2/7/2025.

Annual reports EIA 860, 861, and the 923 have all been filed along with the ME1. The DNR annual capacity report was also filed.

Employee Klima discussed some highlights from the Leadership Conference she attended.

Employee Klima will attend the Energy Conference February 18th-20th, 2025.

Treasurer McClelland motioned to adjourn at 6:23 pm, Secretary Manternach seconds, four ayes and the motion to adjourn carried.

Unofficial minutes

Employee Mary Klima

CMLP Superintendent