



Coggon Municipal Light Plant
Board of Trustees Meeting
Monday, March 11, 2024

The Coggon Municipal Light Plant Board of Trustees met in a Zoom session on Monday, March 11, 2024. The meeting was called to order at 6:04 pm by Steve Hart. Those in attendance were Secretary Michelle Manternach, Treasurer Vaughn McClelland, and Chairperson Steve Hart. Also in attendance were employees Mary Rundle and Tyler Rundle. Trustees Bill Vosdingh and Chuck Moore were absent.

The February 12, 2024 meeting minutes were reviewed. Treasurer McClelland motioned to approve the minutes of the February 12, 2024 meeting. Secretary Manternach seconds, three ayes and the motion carried. The minutes will also be posted on the CMLP and City of Coggon's websites.

The bills for March 2024 were reviewed by all and signed by Treasurer McClelland. Secretary Manternach motioned to pay the bills as presented, Treasurer McClelland seconds, three ayes and the motion carried.

Bills for March 2024

Bills for the Month	MONTH	Amount
Alliant Energy	Gas	\$ 60.97
Casey's	Gas	\$ 102.73
City of Coggon	Water/Sewer	\$ 78.19
CONTRACTED LABOR	CAMPGROUND CT'S	\$ 524.01
Courtyard Marriott	Hotel for Sup conference	\$ 383.04
Courtyard Marriott	Hotel for energy conference	\$ 399.84
Culligan	Bottled Water	\$ 17.71
Deposit Refunds		\$ 263.14
First Billing	Payment Portal	\$ 7.00
Fletcher Reinhardt	Reclosers	\$ 33,812.00
IA Department of Revenue	Sales Tax	\$ 864.08
IAMU	ENERGY CONFERENCE	\$ 250.00
INTUIT	ANNUAL SUBSCRIPTION	\$ 694.43
IPERS		\$ 1,434.88
IRS	Federal Withholding	\$ 2,234.50
LEAF	Copier lease	\$ 90.33
MCCRIGHT	Insurance for Can Am	\$ 185.00
Microsoft	One Drive	\$ 10.00
MV Link	Internet/phone	\$ 161.78
Papa Johns	pizza at conference	\$ 26.94
RESCO	3rd St Sub	\$ 6,813.10
RPGI	Purchased electricity	\$ 19,898.55
Shermco	3rd St Sub	\$ 961.00
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UMB	Annual Bond Fee	\$ 250.00
USPS		\$ 106.00
Vistaprint	business cards	\$ 55.61
Wages	Employees	\$ 7,136.25

	Zoom	Zoom	\$ 17.11
TOTALS			\$ 77,799.19
Savings			
Transfer to Savings		Bond & Insurance Payments	\$ 5,000.00
Transfer to Savings		General Savings	\$ 5,000.00
TOTALS			\$ 10,000.00
TOTAL			\$ 87,799.19

A policy was reviewed for Working in ROW or an easement. Treasurer McClelland motioned to approve the policy for Working in Right of Way or an easement as written, Secretary Manternach seconds, 3 ayes and the policy was approved.

Superintendent Report:

- The Buffalo Creek Campground project has been completed.
- Boring for the 3rd Street substation is underway from the new substation vault to Linn Street. A new riser pole will be set on the corner of Linn and 3rd Street.
- An upgrade to the existing sub station will be taking place over the next couple of months. This will require that we disconnect our feed coming into the substation. Fortunately, Coggon will be able to generate for their customers during this project, so hopefully no one will lose service during the project.
- ESCO is scheduling the labor to install the new 3rd Street substation.
- Cummins performed the annual maintenance and changed the oil in the generator.
- Shermco will clean and test the genbreaker on 3/15/2024.
- Treasurer McClelland motioned to adjourn at 6:24 pm, Secretary Manternach seconds, three ayes and the motion to adjourn carried.

Unofficial minutes
Employee Mary Rundle
CMLP Superintendent