CMLP

Coggon Municipal Light Plant
Board of Trustees Meeting
Monday, October 13, 2025

The Coggon Municipal Light Plant Board of Trustees met on Monday, October 13, 2025. The meeting was called to order at 6:02pm by Chair Steve Hart. Those in attendance were Chair Steve Hart, Secretary Michelle Manternach, Trustees Chuck Moore and Mackenzie Cooper, and employee Mary Klima. Treasurer Vaughn McClelland was absent.
The September 8, 2025 meeting minutes were reviewed. Secretary Manternach motioned to approve the minutes of the September 8, 2025 meeting. Trustee Cooper seconds, four ayes and the motion carried. The minutes will also be posted on the CMLP and City of Coggon's websites.

The bills for October were reviewed by all and signed by Treasurer McClelland. Suggestions presented were switch to an annual subscription to Adobe, look into cheaper options for garbage, cell phone, and tablet data plans. Trustee Cooper motioned to pay the bills as presented, Secretary Manternach seconds, four ayes and the motion carried.

OCTOBER 2025 BILLS		
ADOBE	Adobe	$21.19
ALLIANT ENERGY	gas service	$35.90
AMAZON	Misc office supplies	$21.75
CITY OF COGGON	WATER/SEWER	$89.48
COGGON POST OFFICE	POSTAGE	$183.00
COLEMAN'S AUTOMOTIVE	BUCKET STARTER AND DRIVE BELTS	$1,062.00
COLTON CRUSE	CONTRACTED LABOR	$175.00
COMMUNITY SAVINGS BANK	MONTHLY TRANSFER	$5,000.00
FLETCHER REINHARDT	ELECTRICAL TAPE	$168.82
IAMU	4TH QTR SAFETY	$254.00
IAMU	MUNI LAW WORKSHOP	$175.00
IOWA DEPARTMENT OF REVENUE	SEPT SALES TAX	$852.94
IOWA DEPARTMENT OF REVENUE	State Withholding	$571.24
IOWA ONE CALL	JULY 2025 LOCATES	$23.50
IPERS	Sept Ipers	$982.61
IRS	Federal Withholding	$1,696.74
KLUESNER SANITATION LLC	GARBAGE	$266.43
LEAF	COPIER RENTAL	$90.33
LINN NEWSLETTER	9/8/2025 MINUTES PUBLISHED	$49.05
MCCRIGHT AGENCY	Second premium installment Insurance	$13,593.00
MICROSOFT	GOOGLE ONE	$1.99
MICROSOFT	ONE DRIVE	$10.00
MV LINK	PHONE & INTERNET	$162.45
MV LINK	DARK FIBER	$90.00
RPGI	SEPT ELECTRICITY PURCHASED	$27,203.33
SAMS CLUB	Mini Frige	$170.13
UMB BANK, N.A.	ANNUAL ADMINISTRATIVE FEE	$250.00
US CELLULAR	CELL PHONE/TABLET	$125.72
WELLMARK	HEALTH INSURANCE	$904.45

TOTAL		**$54,230.05**

The next item discussed on the agenda was a Bucket and Digger Truck Usage Policy. Some additions will be added to the written policy, and it will be reviewed again at the November meeting.

Demand meters will continue to be monitored; Fletcher Reinhardt will send someone to set the Demand meters that are not reflecting demand usage. We will continue to watch the fluctuating PCA that RPGI charges and compare the kWh rate we are charged. Eventually we may need to pass on the increasing cost to our customers.

Proposed budget numbers for 2026 were quickly reviewed and will be presented again at the November meeting.

Superintendent update included:

- A rotted pole on Market Street was replaced by employee Tyler and one of his co-workers.
- The starter and v-belts were repaired and replaced on the bucket truck.
- Pending litigation has been dismissed in all courts.
- The broken concrete underneath Main Street light poles are due to the sidewalk breakage. The base of the poles are bolted into a separate base in the ground, not the sidewalk. The sidewalks need repaired, not the light poles, which would not be the responsibility of CMLP.
- Employee Klima will be attending the Muni Law 101 Workshop on October 23, 2025 in Des Moines.

Treasurer McClelland motioned to adjourn at 7:09 pm, Trustee Cooper seconds, five ayes and the motion to adjourn carried.

Unofficial minutes
Employee Mary Klima
CMLP Superintendent