



Coggon Municipal Light Plant
Board of Trustees Meeting
Monday, April 10, 2023

The Coggon Municipal Light Plant Board of Trustees met in regular session on Monday, April 10, 2023. The meeting was called to order at 6:00 pm by Steve Hart. Those in attendance included Steve Hart, Bill Vosdingh, Chuck Moore, Vaughn McClelland, Mary Rundle and Tyler Rundle. Michelle Manternach was in attendance via Zoom and David Charles phoned in. Mackenzie Cooper was also present.

David Charles of Shermco started off the meeting explaining that the 40-year-old recloser at the existing substation should be upgraded to provide another 20 to 40 years of protection. Shermco is recommending this prior to and along with the installation of the new substation. The installation will also require an SEL 651R relay. The new recloser, relay, and accessories will add an additional \$65,000 to the original cost of the new substation. Treasurer McClelland made a motion to move forward with the additional upgrade to the existing substation with Trustee Moore seconding. 5 ayes and the motion passed. David Charles will proceed, then he left the meeting.

The March 20, 2023, meeting minutes were reviewed. With no corrections, Trustee Vosdingh motioned to approve the minutes of the March 20, 2023 meeting, Treasurer McClelland seconds, 5 ayes and the motion carried. The minutes will also be posted on the CMLP and City of Coggon's websites.

The bills for April 2023 were reviewed by all and signed by Treasurer McClelland. Trustee Vosdingh motioned to pay the bills presented, Secretary Manternach seconds, 5 ayes and the motion carried.

Bills for April 2023

Bills for the Month	MONTH	Amount
Caseys	Gas for F250	\$ 48.48
City of Coggon	Water/Sewer	\$ 62.46
Clear Bags	Door hanging bags	\$ 40.94
Cummins	Clamps	\$ 104.87
Fletcher Reinhardt	Blue light bulbs	\$ 93.63
Fletcher Reinhardt	Blue light bulbs	\$ 116.45
Kluesner	Garbage	\$ 256.80
IA Department of Revenue	Sales Tax	\$ 846.67
IA Department of Revenue	State Withholding	\$ 618.87
IPERS	March Wage Report	\$ 810.21
IRS	Federal Withholding	\$ 1,304.86
Linn Newsletter	Publishing	\$ 52.10
McCright Agency	Insurance Bi Annual	\$ 10,944.50
Menards	Mulch, grass seed, turfbuilder, etc.	\$ 277.25
Microsoft	Monthly Subscription	\$ 10.00
Quality Ridge	Service 5 Street lights	\$ 375.00
RPGI	Purchased electricity	\$ 19,798.89
Shermco	Engineer, 3.30.23	\$ 1,275.00
US Cellular	Emergency Cell Phone	\$ 67.99
USPS	Postage	\$ 96.00
Van Wert	Meters	\$ 1,878.02

Wages	M Rundle	\$ 4,416.93
Walmart	Misc. office supplies	\$ 64.46
Walmart	Self-inking stamps	\$ 36.58
ZOOM	SUBSCRIPTION	\$ 17.11
TOTALS		\$ 43,495.92
Savings		
Transfer to Savings	Bond & Insurance Payments	\$ 5,000.00
Transfer to Savings	General Savings	\$ 5,000.00
TOTALS		\$ 10,000.00
TOTAL		\$ 53,495.92

Next item discussed was to expand on the new service policy and extent of service that CMLP has in place. A resolution will be written up and approved at the May 8th, 2023 meeting.

The expansion project at Buffalo Creek Campground is moving forward. MJ Electric will be in charge of installing the primary service on behalf of CMLP. All labor and materials cost will be passed onto the contractor for the project; Eastern Iowa Excavating & Concrete, LLC.

It was decided to add a permanent electrical service for Music in the Park. This will not be a metered service and the usage cost will be provided by CMLP.

Treasurer McClelland motioned to adjourn at 6:57 pm, Trustee Vosdinh seconds, 5 ayes and motion to adjourn carried.

Unofficial minutes
Employee Mary Rundle
CMLP Superintendent