



Coggon Municipal Light Plant  
Board of Trustees Meeting  
Tuesday, February 11, 2020

The Coggon Municipal Light Plant Board of Trustees met in regular session on Tuesday, February 11, 2020 at the Coggon Light Plant. The meeting was called to order at 6:02pm by Chair Hart. Those in attendance included, Chair Steve Hart, Treasurer Vaughn McClelland, Trustee Bill Vosdingh and employee Mary Rundle. Chuck Moore arrived late. Secretary Michelle Manternach was absent.

The January 13, 2020 meeting minutes were reviewed. With no additions or corrections, Treasurer McClelland motioned to approve the minutes of the January 13, 2020 meeting, Chairperson Hart seconds, (Trustee Vosdingh was not present at the January 13, 2020 meeting to second) 3 ayes and the motion carried. The minutes will also be posted on the City of Coggon's website.

The bills for February 2020 were reviewed by all, signed by Treasurer McClelland. Trustee Vosdingh motioned to pay the bills presented, Treasurer McClelland seconds, 3 ayes and the motion carried.

Bills for February 2020

Bills for the Month		Amount
Alliant Energy	January Gas	\$ 279.89
City of Coggon	Water/Sewer	\$ 56.79
Corridor Careers	Advertisement	\$ 485.00
Culligan	Water Cooler	\$ 5.35
Drury Accounting	4th Qtr Review	\$ 150.00
Gazette	Superintendent Ad	\$ 310.00
IAMU	Safety Program	\$ 194.99
IAMU	Annual Dues	\$ 1,680.00
IA Department of Revenue	Sales Tax	\$ 1,245.00
IPERS		\$ 503.86
IRS	Federal Withholding	\$ 794.90
Independence Light & Power	Test service & Change meter	\$ 247.60
Independence Light & Power	3 Phase Meter	\$ 125.00
Iowa One Call	locates	\$ 12.60
LEAF	Copier lease	\$ 63.63
Linn News letter	Publishing	\$ 1,086.41
MV Link	2 months Phone/Internet	\$ 257.14
Name Cheap	Domain Name	\$ 10.41
Quality Ridge	Street Light repairs	\$ 360.98
Rebates		\$ 200.00
Riteway	Utility Bill Forms	\$ 634.08
RPGI	Electricity Purchased	\$ 16,875.24
Snow Removal	Shoveling	\$ 28.00
US Cellular	Cell Phone	\$ 51.46
USPS	1000 Stamped envelopes	\$ 795.00
Wages	Mary Rundle	\$ 3,013.77
Webb Concrete	Concrete Pad Extention	\$ 1,313.00
<b>TOTALS</b>		<b>\$ 30,780.10</b>

<b>Savings</b>		
Transfer to Savings	Bond & Insurance Payments	\$ 5,000.00
Transfer to Savings	General Savings	\$ 5,000.00
<b>TOTALS</b>		<b>\$ 10,000.00</b>
<b>TOTAL</b>		<b>\$ 40,780.10</b>

A three year insurance proposal for the machinery and equipment policy was reviewed and agreed upon to renew.

With no electrical qualified applicants the board discussed possible contracts with other electrical companies and municipalities. Contracts will be reviewed by the light plant attorney and tabled for the next meeting.

Chuck Moore arrived after being appointed to the board of trustees by the City Council. Chuck will replace Travis Heins whose term will end March 2025.

Chairperson Hart motioned to change the future meeting time from 7:00 pm to 6:00 pm, still to be held on the 2<sup>nd</sup> Monday of every month. Treasurer McClelland seconds, 4 ayes, motion approved.

February Plant Update:

- Cummins conducted an inspection of the generator with no issues. They did take a sample of the oil as well which came back OK. Elevated aluminum, but not enough to make a difference.
- Fransyl called and should be out within a couple weeks to pick up the bucket truck and to make the necessary repairs.
- On the 5<sup>th</sup> of February Independence tested the services for the Paris Valley Fish Farm. Both services were wired correctly and have been billed correctly all along. One of the meters was replaced and tested to actually be running a tad slow. The other service will need a scheduled outage to change out that meter. Tim from Independence, Steve Hart and myself discussed these items with the owner.
- It was determined that the light plant no longer needs the 1969 Digger truck and the truck will go out for sealed bids to the public.
- FS finished with our 5000 gallon fuel tank. I let him know that we would also be interested in having them take out the old piping from the underground pump and the tank from the Fairbanks engine.

Treasurer McClelland motioned to adjourn at 6:54 pm, Trustee Vosdingh seconds, 4 ayes and motion to adjourn carried.

Unofficial minutes

Employee Mary Rundle

CMLP Office Manager/Interim Superintendent