



Coggon Municipal Light Plant  
Board of Trustees Meeting  
Monday February 8, 2021

The Coggon Municipal Light Plant Board of Trustees met in regular session on Monday, February 8, 2021 via Zoom. The meeting was called to order at 7:03 pm by Chair Hart. Those in attendance included: Chair Steve Hart, Treasurer Vaughn McClelland, Secretary Michelle Manternach, Trustees Bill Vosdingh and Charles Moore. Employee Mary Rundle was also present.

The January 11, 2021 meeting minutes were reviewed. With no additions or corrections, Trustee Vosdingh motioned to approve the minutes of the January 11, 2021 meeting, Treasurer McClelland seconds, 5 ayes and the motion carried. The minutes will be posted on the City of Coggon and the Coggon Light Plant websites.

The bills for February 2021 were reviewed by all, signed by Treasurer McClelland. Trustee Vosdingh motioned to pay the bills as presented, Secretary Manternach seconds, 5 ayes and the motion carried.

**Bills for February 2021**

Bills for the Month	Explanation	Amount
Alliant Energy		\$ 279.01
Bray Electric	Hang Connect Triplex for C. Moore	\$ 308.16
C & H Sales Service	Transformer Oil Testing	\$ 960.00
City of Coggon	Water January	\$ 56.19
DEPOSIT REFUND		\$ 201.85
IA Department of Revenue	January Sales Tax	\$ 1,304.00
IPERS		\$ 604.04
IRS	January Withholding	\$ 959.32
IAMU	Safety Training	\$ 209.69
Iowa One Call	Locates	\$ 45.10
IPERS		\$ 604.04
Joe Henderson	Snow plow	\$ 100.00
KOCH	copies	\$ 16.21
LEAF	Copier Lease	\$ 63.63
Linn Newsletter		\$ 73.81
MVLink	phone/internet	\$ 141.82
Price Electric	103 5th Ave Crt, new service	\$ 1,830.00
Price Electric	116 RR St Meter Hub	\$ 510.00
Rebates		\$ 25.00
RPGI	Electricity	\$ 16,696.61
TERRY DURIN	Street lights	\$ 751.14
US Cellular	US Cellular	\$ 52.00
USPS	1000 Stamped Envelopes & postcard stamps	\$ 742.25
Wages	Mary	\$ 3,470.82
<b>TOTAL</b>		<b>\$ 30,004.69</b>
<b>Savings</b>		
Transfer to Savings	Bond & Insurance Payments	\$ 5,000.00
Transfer to Savings	General Savings	\$ 5,000.00
<b>TOTAL</b>		<b>\$ 40,004.69</b>

The annual employee review was next on the agenda. Chair Hart stated that Employee Rundle was doing a good job and handling everything as she should. Trustee Vosdigh confirmed her performance. With that Treasurer McClelland motioned to increase pay by \$140 a month retroactive to January 1, 2021; Trustee Vosdigh seconds, 5 ayes and the motion passed.

The board was in agreement to purchase additional pole mount Christmas decorations for the town. The board looked at several options. Employee Rundle was asked to get a quote for 32 lights and possibly a ground decoration to be placed near the Coggon sign.

The board is in agreement to move forward with Cummins on a three year Maintenance Agreement. Employee Rundle will sign and submit the service agreement to Cummins.

The board would like to invite Scott Hardy of Shermco to the March meeting to discuss questions and concerns regarding solar.

#### Plant Update:

- As soon as weather permits, Shermco engineering will be in Coggon to look into the overload concern.
- The board approved the battery installation quote from Shermco.
- The RICE Neshap report has been filed with Linn County and the DNR as required. The EIA 860, 861S and 923 reports have all been filed. The ME1 annual report is a work in progress.
- Non-working street lights have been repaired and replaced with the exception of one on 1<sup>st</sup> Street. As soon as weather permits, this will also be replaced.
- Board approved to pay Jamie Rundle \$30 a day for snow removal.
- State of Iowa Auditor will consider CMLP and the City of Coggon for a periodic exam in 2021.
- Deb Hinton inquired about possibly installing a street light on Coggon Road, between Maple Way and campground. Price Electric provided a quote. The board asked that MJ Electric also provide a quote to present to the city.

Treasurer McClelland motioned to adjourn at 8:22 pm, Trustee Vosdigh seconds, 5 ayes and motion to adjourn carried.

Unofficial minutes

Employee Mary Rundle

CMLP Office Manager/Interim Superintendent