



Coggon Municipal Light Plant  
Board of Trustees Meeting  
Monday, May 11 2020

The Coggon Municipal Light Plant Board of Trustees met in regular session on Monday, May 11, 2020 via ZOOM. The meeting was called to order at 7:08pm by Chair Hart. Those in attendance included, Chair Steve Hart, Treasurer Vaughn McClelland, Secretary Michelle Manternach, Trustees Bill Vosdingh and Chuck Moore as well as employee Mary Rundle.

The March 9, 2020 meeting minutes were reviewed. With no additions or corrections, Treasurer McClelland motioned to approve the minutes of the March 9, 2020 meeting, Trustee Vosdingh seconds, 5 ayes and the motion carried. The minutes will also be posted on the City of Coggon's website.

The bills for April and May 2020 were reviewed by all, signed by Treasurer McClelland. Trustee Vosdingh motioned to pay the bills presented, Secretary Manternach seconds, 5 ayes and the motion carried.

**Bills for April & May 2020**

Bills for the Month	MONTH	Amount	Amount
Alliant Energy		\$ 72.19	
City of Coggon	Water/Sewer	\$ 55.42	\$ 55.55
Culligan	Water Cooler	\$ 5.35	\$ 5.35
Deposit Refunds	Deposit Refunds		\$ 274.29
MVLink	Internet/phone		\$ 137.33
IA Department of Revenue	Sales Tax	\$ 1,036.00	\$ 963.00
IA Department of Revenue	State Withholding	\$ 486.00	
Iowa One Calls	Locates	\$ 28.10	
IPERS		\$ 657.04	\$ 525.64
IRS	Federal Withholding	\$ 1,038.82	\$ 831.06
Koch Office Group		\$ 77.53	\$ 64.04
LEAF	Copier lease	\$ 133.62	
Linn News letter	Publishing	\$ 62.89	
National Notary	Basic renewal package		\$ 66.00
Quality Ridge	2 Street Light repairs	\$ 150.00	
RPGI	Electricity Purchased	\$ 14,636.74	\$ 13,124.56
Roling Sanitation	Garbage-3 months	\$ 256.80	
Sam's Club	Renewal		\$ 107.08
Secretary of State/Notary	Renewal	\$ 126.00	
UMB	Bond payment fee	\$ 250.00	
US Cellular	Cell Phone	\$ 51.46	\$ 51.40
USPS	Postage	\$ 125.00	
Wages	Mary		\$ 3,109.87
<b>TOTALS</b>		<b>\$19,176.77</b>	<b>\$19,315.17</b>
<b>Savings</b>			
Transfer to Savings	Bond & Insurance Payments	\$ 5,000.00	\$ 5,000.00
Transfer to Savings	General Savings	\$ 5,000.00	\$ 5,000.00
<b>TOTALS</b>		<b>\$10,000.00</b>	<b>\$10,000.00</b>
<b>TOTAL</b>		<b>\$29,176.77</b>	<b>\$29,315.17</b>

Sealed bids were accepted and reviewed for the sale of the 1969 Digger Derrek. Trustee Vosdingh moved to accept the highest bid from Ken Miller to purchase the 1969 Digger Derrek for \$1500. Treasurer McClelland seconds, 5 ayes and motion passed.

It was discussed to work with MJ Electric out of Center Point for maintenance and emergency needs.

Shermco provided a quote for an Arc Flash Study. Treasurer McClelland motioned to approve and hire Shermco to conduct the Arc Flash Study. Trustee Vosdingh seconds, 5 ayes and motion passed.

Quotes from Van Wert and Banyon Data Systems were provided to upgrade and purchase the software to complete the manual read meters. Trustee McClelland motioned to purchase the software and upgrade from Van Wert and Banyon Data Systems. Trustee Vosdingh seconds, 5 ayes and motion passed.

Some businesses and residents experienced partial power on Monday, May 11, shortly after 12:00 pm. Independence Light and Power was immediately called and in route to identify and repair the problem. They located a connection and line that had gone bad; replaced the line and connection and restored the power. They were finished with the issue before 2:30 pm.

Treasurer McClelland motioned to adjourn at 8:24 pm, Trustee Vosdingh seconds, 5 ayes and motion to adjourn carried.

Unofficial minutes

Employee Mary Rundle

CMLP Office Manager/Interim Superintendent