



Coggon Municipal Light Plant
Board of Trustees Meeting
Monday, January 10, 2022

The Coggon Municipal Light Plant Board of Trustees met in regular session on Monday, January 10, 2022 at the Coggon Light Plant. The meeting was called to order at 6:01pm by Steve Hart. Those in attendance included, Steve Hart, Vaughn McClelland, Michelle Manternach, Bill Vosdingh and Chuck Moore as well as employee Mary Rundle. Jennifer Woods was also in attendance.

Jennifer Woods addressed a bill that she received from CMLP for charges from Price Electric for installing a new underground service line, which was the home owner's decision. Jennifer stated that due to the existing trees in the service line, choosing to put the service underground would save CMLP future maintenance and requested a discount. The board agreed to rebill and charge the home owner \$10 per foot from the pole to the meter which Jennifer agreed to be fair as well.

An election of the 2022 officers of the Light Plant board was next on the agenda.

Bill Vosdingh moved to keep the existing positions as is. Chuck Moore seconds, roll call vote: Chuck Moore agrees; Vaughn McClelland agrees; Michelle Manternach agrees; Bill Vosdingh agrees; and Steve Hart agrees. The 2022 CMLP Officers are Chair Steve Hart, Treasurer Vaughn McClelland and Secretary Michelle Manternach. Motion approved.

The December 13, 2021 meeting minutes were reviewed. With no additions or corrections, Trustee Vosdingh motioned to approve the minutes of the December 13, 2021 meeting, Treasurer McClelland seconds, 5 ayes and the motion carried. The minutes will also be posted on the City of Coggon's website.

The bills for January 2022 were reviewed by all, signed by Treasurer McClelland. Trustee Vosdingh motioned to pay the bills presented, Secretary Manternach seconds, 5 ayes and the motion carried.

Bills for January 2022

Bills for the Month	MONTH	Amount
Best Buy	Portable SSD	\$ 117.69
BG Tech Repair	Data Recovery Service	\$ 98.60
Casey's	Fuel for F250 & Snow Blower	\$ 53.57
City of Coggon	Water/Sewer	\$ 56.74
Deposit Refunds		\$ 67.07
Dollar General	Pine Sol & garbage bags	\$ 16.59
Kluesner Sanitation LLC	Garbage	\$ 256.80
LEAF	Copier Lease	\$ 63.63
Lefty's	Diesel for bucket	\$ 98.00
Linn News letter	12/13/2021 Publication	\$ 52.18
IA Department of Revenue	Dec Withholding	\$ 635.00
IA Department of Revenue	4th Qtr. Sales Tax	\$ 1,312.00
IPERS		\$ 656.61
IRS	Dec Withholding	\$ 1,128.48
MV Link	Internet/Phone	\$ 159.15
Price Electric	Provide & install service wire	\$ 1,120.00
Price Electric	Supply, trench & install new service	\$ 2,510.00
Quality Ridge	Street Light Repair	\$ 225.00
Radar Drexler	Mower repair	\$ 176.68
Rebates		\$ 200.00
RPGI	Dec Electricity	\$ 21,294.32

Shermco	Engineering UG Circuit Project	\$ 3,540.00
Shermco	Distribution inspection	\$ 751.50
Shermco	Coggon UG Circuit	\$ 852.00
Viner Law Firm	Review Easements	\$ 62.00
Wages	Mary Rundle	\$ 3,637.99
Wages	Laborer	\$ 1,891.12
Walmart	Anti-Gel & paper products	\$ 46.76
USPS	Postcard Stamps	\$ 120.00
USPS	Postage Stamped Envelopes	\$ 708.25
TOTALS		\$ 29,417.24
Savings		
Transfer to Savings	Bond & Insurance Payments	\$ 5,000.00
Transfer to Savings	General Savings	\$ 5,000.00
TOTALS		\$ 10,000.00
TOTAL		\$ 39,417.24

Next item was the employee review for Mary Rundle. Chair Hart stated that the light plant has been running smoothly over the past few years giving Mary credit. He suggested removing interim from the superintendent title which was agreed by the rest of the board. Trustee Moore motioned for a 4% increase to \$25.80. Trustee Vosdingh seconds, 5 ayes.

The 2022 budget was reviewed and Treasurer McClelland motioned to approve. Secretary Manternach seconds, 5 ayes and the 2022 budget was approved.

Treasurer McClelland motioned to adjourn at 6:52 pm, Trustee Moore seconds, 5 ayes and motion to adjourn carried.

Unofficial minutes
Employee Mary Rundle
CMLP Superintendent