



Coggon Municipal Light Plant
Board of Trustees Meeting
Monday, October 9, 2023

The Coggon Municipal Light Plant Board of Trustees met in regular session on Monday, October 9, 2023. The meeting was called to order at 6:00 pm by Steve Hart. Those in attendance included Steve Hart, Bill Vosdinh, Chuck Moore, Mary Rundle and Tyler Rundle. Michelle Manternach attended via Zoom. Vaughn McClelland was absent.

The September 11, 2023, meeting minutes were reviewed. With no corrections, Trustee Vosdinh motioned to approve the minutes of the September 11, 2023 meeting, Trustee Moore seconds, 4 ayes and the motion carried. The minutes will also be posted on the CMLP and City of Coggon's websites.

The bills for October 2023 were reviewed by all and signed by Treasurer McClelland. Secretary Manternach motioned to pay the bills presented, Trustee Vosdinh seconds, 4 ayes and the motion carried.

Bills for October 2023

Bills for the Month	MONTH	Amount
Amazon	Newsletter paper & shelf for office	\$ 115.45
American Test Center	Annual Dielectric Testing on Trucks & hot sticks	\$ 1,204.82
Banyon Data Systems	Backup Vault & Nuvei Online Support	\$ 264.00
Best Buy	Misc.	\$ 106.97
Casey's	gas for F250	\$ 92.12
City of Coggon	Water/Sewer	\$ 62.46
Culligan	Bottled Water	\$ 36.96
Deposit Refunds		\$ 97.27
Fletcher Reinhardt	Materials for Substation upgrade	\$ 2,880.33
IAMU	4th Quarter Training	\$ 231.00
IA Department of Revenue	Sales Tax	\$ 958.74
IA Department of Revenue	State Withholding	\$ 1,735.13
IA One Call	Locates	\$ 21.70
IPERS	September	\$ 1,309.60
IRS	Federal Withholding	\$ 2,058.60
Kluesner	Garbage	\$ 256.80
LEAF	Copier lease	\$ 90.33
Linn Newsletter	Publishing	\$ 60.39
McCright	Insurance	\$ 10,944.50
Microsoft	One Drive	\$ 10.00
MV Link	Internet/phone	\$ 159.20
Nelson Electric	Secondary conductors & Wire for Campground	\$ 1,738.34
Office Max	Paper Towels	\$ 23.54
Quality Ridge	Harvest home temp services	\$ 649.50
RPGI	Electricity	\$ 26,377.65
Shermco	Substation Upgrade-INV 23-13840 09/04/23 to 09/10/23	\$ 720.00
Shermco	Substation Upgrade-INV 23-123196 09/18/23 to 09/24/23	\$ 720.00
Theisen's	Paint thinner & brush	\$ 20.42
UMB	Bond annual fee	\$ 250.00

USPS	Postage	\$ 102.00
VAN WERT	M2 METERS W/CTS FOR CAMPGROUND	\$ 336.49
Wages	September	\$ 6,113.60
Walmart	command strips	\$ 4.11
Walmart	Misc. supplies	\$ 65.08
Zoom	meetings	\$ 8.55
TOTALS		\$ 59,825.65
Savings		
Transfer to Savings	Bond & Insurance Payments	\$ 5,000.00
Transfer to Savings	General Savings	\$ 5,000.00
TOTALS		\$ 10,000.00
TOTAL		\$ 69,825.65

The campground project is complete however waiting on delivery of CT's. Once we receive the CT's they will be installed.

Quotes were received for a 16 ft gate to be installed at the Savage Park substation. Novak Fencing will install the gate.

Tested the Cummins engine on 9/13/2023 for one hour and it ran well.

The east side of 3rd Street, at the bottom of the hill, in the city right of way, is where the new substation will be installed. CMLP distribution lines are already buried going south up the hill, in the city right of way. Contractors have started clearing and prepping the area for a concrete pad. The 12,000 lb. transformer is on track to be delivered before December so the lot and concrete must be prepared prior to delivery.

Mary reached out to several different suppliers for additional quotes on poles with only one additional quote received. The board agreed that we need to have extras in our inventory and agreed to move forward with ordering.

The new payment portal will hopefully be able to go live on 11/6/2023.

Trustee Vosdingh motioned to adjourn at 6:33 pm, Secretary Manternach seconds, 4 ayes and motion to adjourn carried.

Unofficial minutes
Employee Mary Rundle
CMLP Superintendent