



Coggon Municipal Light Plant
Board of Trustees Meeting
Wednesday, December 9, 2020

The Coggon Municipal Light Plant Board of Trustees met in regular session on Wednesday, December 9, 2020 via Zoom. The meeting was called to order at 7:03pm by Chair Hart. Those in attendance included: Chair Steve Hart, Treasurer Vaughn McClelland, Secretary Michelle Manternach, Trustees Bill Vosdingh and Charles Moore. Employee Mary Rundle was also present.

The November 9, 2020 meeting minutes were reviewed. With no additions or corrections, Treasurer McClelland motioned to approve the minutes of the November 9, 2020 meeting, Secretary Manternach seconds, 5 ayes and the motion carried. The minutes will be posted on the City of Coggon and the Coggon Light Plant websites.

The bills for December 2020 were reviewed by all, signed by Treasurer McClelland. Trustee Vosdingh motioned to pay the bills as presented, Secretary Manternach seconds, 5 ayes and the motion carried.

Bills for December 2020

Bills for the Month	MONTH	Amount
Alliant Energy		\$ 65.97
American Test Center	Dielectric testing on trucks and hot sticks	\$ 985.00
Border States	Test Meter	\$ 25.00
City of Coggon	Water/Sewer	\$ 55.92
Culligan	Water	\$ 5.89
DEPOSIT REFUND		\$ 34.55
IA Department of Public Safety	Fuel Tank Renewals	\$ 40.00
IA Department of Revenue	Sales Tax	\$ 994.00
Intuit QuickBooks	Annual Payroll Subscription	\$ 695.50
IPERS	November	\$ 615.35
IRS	Federal Withholding	\$ 982.34
Iowa Utilities Board	Assessments	\$ 229.00
Menards	Sump pump & painting materials	\$ 160.40
MJ ELECTRIC	10/22/20 CONCERNS	\$ 810.20
Newsletter	Publishing Minutes	\$ 187.20
RPGI	Electricity Purchased	\$ 16,018.68
TERRY DURIN	Street Lights	\$ 192.60
US Cellular	Cell Phone	\$ 51.71
Wages	Mary	\$ 3,507.78
Wages	Part time contract labor	\$ 108.78
Zoom	Meeting Subscription (Reimbursement to Steve Hart)	\$ 64.15
TOTALS		\$ 25,830.02
Savings		
Transfer to Savings	Bond & Insurance Payments	\$ 5,000.00
Transfer to Savings	General Savings	\$ 5,000.00
TOTAL		\$ 35,830.02

An election of the 2021 officers of the Light Plant board was the next item on the agenda. Trustee Vosdingh motioned to leave the Officers for the 2021 term as is with: Steve Hart as Chairperson, Vaughn McClelland as Treasurer and Michelle Manternach as Secretary. With no other nominations or objections Chair Hart seconds the motion, roll call vote: Michelle Manternach aye, Vaughn McClelland aye, Steve Hart aye, Bill Vosdingh aye and Chuck Moore aye. Steve Hart accepts Chairperson. Vaughn McClelland accepts Treasurer. Michelle Manternach accepts Secretary.

The 2021 budget was presented. Treasurer McClelland motioned to approve the 2021 budget. Trustee Vosdingh seconds, 5 ayes & the 2021 budget was approved.

It was recommended to get a quote for new tires for the F250. It was discussed and decided that the digger derek should be put up for sale on the IAMU classifieds. A quote for the recommend repairs to the bucket truck was requested. A few of the trustees would also like to be trained on using the bucket truck.

Plant Update:

- The City Council appointed Michelle for another 6 year term at their November meeting.
- Pat's Electric fixed a couple of the Christmas lights that weren't working. They suggested updating the plug in's on the Main Street poles which will be a good spring project.
- The day after our last meeting, Buffalo Bay called with power issues again. Vinton Municipal was available and changed out the neutral wires on the transformer bank. Since the repair they have not had issues. It looked like one of the neutrals was not crimped properly and could have been the issue all along. It was also discovered that one of their meter boxes had a nest and had severe damage so they recommended replacing the meter box. This will be at no cost to the customer.
- We are looking into a quote for an upgrade to the transformer bank at the top of 2nd Street hill and Mike Farley's driveway.
- Price Electric has been working on quotes for a couple projects in town. One behind the Coggon Center and the other up Market Street. However these will take a back seat to dividing an overloaded circuit. Price Electric will provide us with a quote. I would like to do this sooner than later and get the project scheduled for the spring.

Chair Hart mentioned that in the past we had discussed purchasing new Christmas lights for the city. He suggested after the season looking into this again for next year.

Chuck Moore mentioned concern for a pole on his Main Street lot that has a substantial lean and would like this to be looked at.

Treasurer McClelland motioned to adjourn at 7:47 pm, Trustee Moore seconds, 5 ayes and motion to adjourn carried.

Unofficial minutes

Employee Mary Rundle

CMLP Office Manager/Interim Superintendent